

TeleSearch, Inc. P.O. Box 673 Flanders, NJ 07836 (973) 927-7870 (973) 927-6914 (Payroll) (973) 927-7880 (FAX)		<p align="center">Instructions</p> 1. Please Print All Entries Except Signatures. 2. Round Time to the Nearest Quarter Hour. 3. Send this Timesheet to TELESEARCH. 4. You May Make Copies of this Timesheet for Your Supervisor and Your Own Records.							<p align="center">TeleSearch Employee</p> Name: _____ SSN: _____ Assignment Completed? Yes <input type="checkbox"/> No <input type="checkbox"/> Paycheck Handling (Check the appropriate boxes below): <input type="checkbox"/> Mail to My Home Address. <input type="checkbox"/> Hold at the following Office: <input type="checkbox"/> Flanders <input type="checkbox"/> Freehold <input type="checkbox"/> Lakewood <input type="checkbox"/> Mt. Lakes <input type="checkbox"/> Newton <input type="checkbox"/> Swedesboro	
Timesheet for Week Ending Sunday _____ - _____									My signature below confirms that I have read the bottom part of this timesheet.	
Work Order #	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Total	Employee Signature:	Date:
In Time									Client Company	
Out Time									Company Name:	
Less Meal Time									Supervisor:	Phone:
Regular Hours									I certify that the hours stated here are correct and that the work was performed satisfactorily. I understand that an overtime rate of 1.5 times the normal rate will be charged for any work over 40 hours per week. My signature below confirms that I have read the bottom part of this timesheet.	
Your Supervisor MUST Initial ALL Overtime Hours Listed Below.									Supervisor Signature:	Date:
Overtime Hours										
Supervisor Initials										

<p><u>Client Company Supervisor, please read this section:</u></p> <p>An authorized signature on the above Timesheet denotes that the Client Company (CC) understands the temporary help supplied by TeleSearch, Inc. (TSI) is the result of substantial expense on the part of TSI in terms of time and money spent for advertising, screening, testing, and training of its personnel.</p> <p>In consideration for this service, the CC agrees that if any employee named herein is employed by them, their associates, or affiliates (either as a salaried employee, independent contractor, or an employee through another temporary service) during a temporary assignment or within one year (1) thereafter, the CC will pay to TSI a Conversion Fee as specified in the TSI temporary service agreement (mailed to the CC under separate cover).</p> <p>In the event that the CC fails to pay the charges of TSI (whether for Temporary Services or Conversion Fee) when due, the CC shall pay all collection and/or litigation costs plus reasonable attorney's fees.</p> <p>Invoices 45 days or more past due will accrue interest at 12% per annum compounded monthly.</p>	<p><u>TeleSearch Employee, please read this section:</u></p> <p>New Jersey law states that you must notify your Temporary Help Service (in this case TeleSearch, Inc.) immediately upon completion of your assignment. Failure to do so may jeopardize your ability to collect Unemployment Benefits.</p> <p>Failure to <u>promptly</u> notify TeleSearch, Inc. of any on-the-job injury could affect your claim payments under Workers' Compensation. I understand I will be drug tested immediately after any on-the-job accident. TeleSearch, Inc. will deal promptly with legitimate injuries and claims. Conversely we have extensive experience investigating and controverting fraudulent or malingering claims, and we will fight these type claims with all available resources.</p> <p>I agree to inform TeleSearch, Inc of any offer of employment from a company to which TeleSearch, Inc. has referred me.</p> <p>I understand that TeleSearch, Inc. may terminate my employment at any time, with or without cause and without prior notice, unless required by law.</p> <p align="right">9/7/2010</p>
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